

Campus Recruitment Notice

## Floor Supervisor

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| Role<br><b>Floor Supervisor (FS)</b> | Department<br><b>After-Sales — Workshop Operations</b> | Location<br><b>Ahmedabad / Anand</b> | Annual CTC<br><b>Rs. 1.80 Lakhs p.a.</b> |
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### About Paras Trucks and Buses

Paras Trucks and Buses is a leading authorized dealership of Ashok Leyland — India's second-largest commercial vehicle manufacturer — with over 18 years of presence across Gujarat, Rajasthan, Punjab, and Haryana. Our operations span six OEM partnerships, with Ashok Leyland being the flagship, representing the full range of M&HCV (Medium & Heavy Commercial Vehicle) trucks and buses.

We operate modern, process-driven workshops in Ahmedabad and Anand built on Ashok Leyland's structured service framework. Our after-sales environment is digitally enabled, quality-focused, and committed to delivering world-class service to fleet operators and vehicle owners across the region.

Joining Paras Trucks and Buses means stepping into an OEM-backed environment where you will receive product training, process mentorship, and hands-on exposure to the commercial vehicle industry from day one.

### About the Role

The Floor Supervisor is the operational backbone of the workshop floor. You will be responsible for allocating manpower and bays, managing spare parts requisition, and overseeing the execution and completion of all repair jobs to quality and turnaround standards. The role demands strong organizational ability, technical awareness, and the capacity to coordinate multiple concurrent jobs in a high-throughput environment.

### Key Responsibilities

#### Manpower and Bay Allocation

- Assign technicians and workshop bays to each job based on job type, skill requirement, and priority category
- Monitor real-time bay and technician status to optimize floor utilization and prevent workflow bottlenecks
- Coordinate with the Service Advisor to align workshop execution timelines with customer delivery commitments

#### Parts Requisition

- Raise requisitions for spare parts and consumables for each job based on the approved Job Card scope
- Coordinate with the Parts Department to ensure timely material availability at the workshop bay
- Log requisitions through the digitalized system to accurately track parts usage and First-Fit Rate (FFR) data

#### Service Completion and Floor Management

- Oversee execution of all approved repair activities, ensuring adherence to defined procedures and Ashok Leyland quality standards
- Support technicians in resolving complex repair and diagnostic challenges; escalate where required
- Ensure warranty-eligible jobs are flagged and documented appropriately for claim processing

- Maintain a clean, organized, and safe workshop floor environment at all times
- Track technician productivity and report daily floor performance metrics to the Workshop Manager
- Hand over completed jobs to the Technical Advisor for final quality inspection

## Qualifications

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- Diploma or B.E. / B.Tech in Automobile Engineering / Mechanical Engineering
- Basic understanding of vehicle repair processes and workshop floor operations is an advantage
- Demonstrated leadership aptitude with the ability to coordinate teams and manage competing priorities
- Ability to handle multiple tasks simultaneously in a fast-paced, high-throughput environment
- Awareness of workshop safety norms and standard operating practices

## What to Expect

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- Structured onboarding with training on Ashok Leyland workshop processes and floor management systems
- Hands-on experience managing a high-volume M&HCV service environment from day one
- Direct ownership of workshop throughput, technician coordination, and quality outcomes
- Mentorship from the Workshop Manager and senior service team

## How to Apply

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Interested candidates may send their resume to:

[hr.guj@parastrucks.in](mailto:hr.guj@parastrucks.in)

**Subject Line:** *Application - Floor Supervisor (FS) | [City]*

Placement officers are invited to share this notice with eligible final-year students and coordinate with our HR team for campus presentations, pre-placement talks, or interview scheduling at your institution.

### **For placement coordination and queries:**

HR Department — Paras Trucks and Buses

Phone: +91 74969 70303

Email: [hr.guj@parastrucks.in](mailto:hr.guj@parastrucks.in)

*Paras Trucks and Buses is an equal opportunity employer. We welcome applications from all eligible candidates.*